

Accessing the Berlaymont building at 200 rue de la Loi

Participants will enter the building via the circular entrance (see the photo on the right and the blue arrow on the map below). They should have their QR code and id-card / passport ready for the document check which might take place outside the building.

Participants are encouraged to arrive by public transport – Schuman metro station has an exit right next to the Berlaymont building. People arriving by taxi may find it quicker if the taxi drops them somewhere near the building and they walk the last part of the journey rather than having the taxi negotiate the narrow streets and the traffic jams around the building.

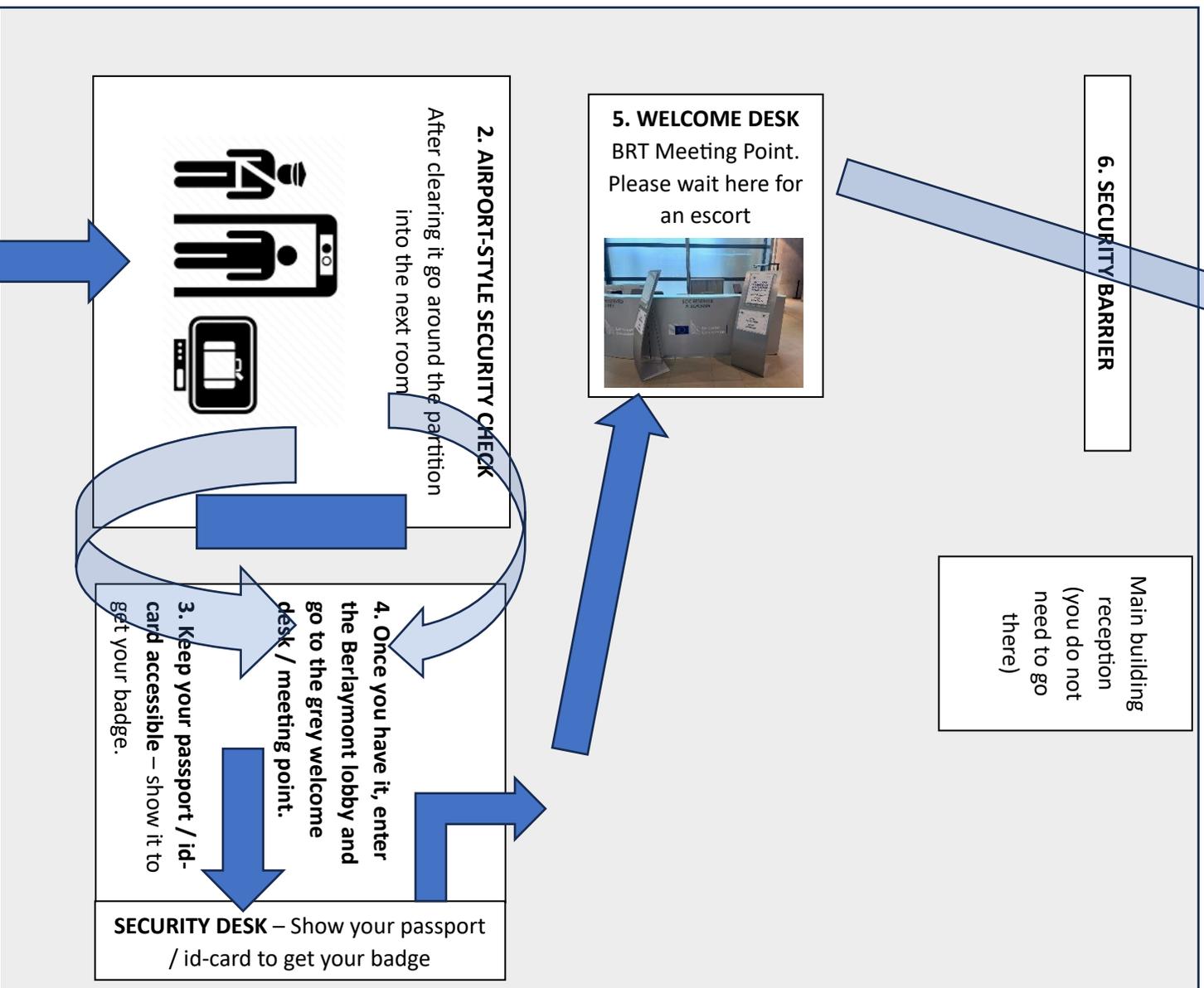


TAXI There is a taxi rank on the pedestrianised area on the opposite side of the street. The front of the taxi rank is in front of the brown and glass Justus Lipsius building, by the roundabout.

Participants can wait there for a taxi, but the wait can be long so it would be better they pre-book (their hotel may be able to help do that) or take a metro from Schuman station or a train from Brussels-Schuman.



The Brussels-Schuman train station has two exits on the other side of rue de la Loi – in front of the Justus Lipsius building and in front of the neighbouring Europa building.



1. OUTSIDE THE ENTRANCE
Show your V-Pass and then your passport / id-card



- 1) Show your V-Pass & id-card / passport
- 2) Enter the building – go through security
- 3) In the next room – show your passport / id-card again to get your badge
- 4) Enter the lobby of the building
- 5) Go to the 3rd grey Welcome Desk – give your name and wait for an escort
- 6) Go through the barrier, walk forwards ignoring the barrier on your right, take the corridor on your right.

Joining the meeting in-person?

Bring your id-card / passport
and a copy of your V-Pass



Building(s): BERLAYMONT

Please click [here](#) to access to our Brussels buildings locations and facilities and [here](#) for our Luxembourg buildings and facilities.

Your secure code:



Use the curved entrance

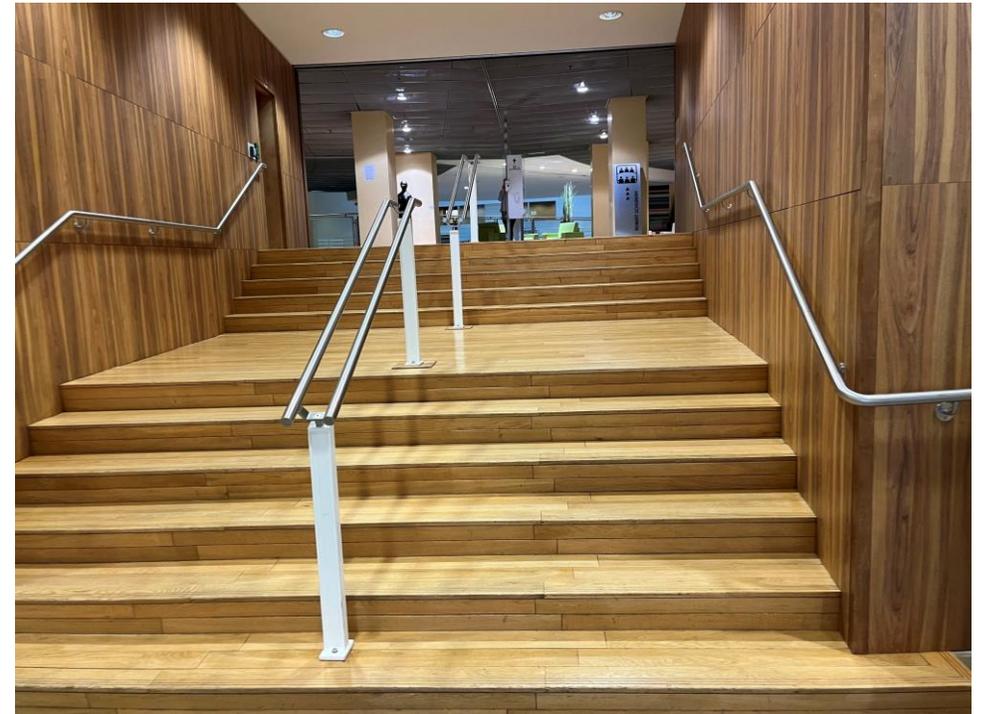


Go through airport-style security

Inside the building

- 1) Get issued with a badge.
- 2) Meet at the grey welcome point the Berlaymont lobby.
- 3) Use your badge to open a security gate.
- 4) Go through a security gate to your right, and half-way along the corridor.

- 5) Go up the 11 steps to the Schuman foyer.



Outside the room

Space for networking, catering



Unstaffed cloakroom area where you can leave coats, etc.

There are a few hotel bedroom-sized lockers where you can store small valuable items (laptop, mobile phone).

The toilets are located near the cloakroom area.

No smoking inside the building.



The meeting room

60 seats at the table, 40 behind



The observer seats on the entrance side of the room are for BRT Sherpas.

Ones on the far side of the table are for use by the co-Chairs, the EU and Japanese Authorities.



Most observer seats have flip tables, headsets & electrical sockets.