

1. Mission Schedule

DATE	TIME	EVENT	ACTION	LOCATION
Sun, 12 Mar		Arrival in Japan Check in at Hotel		Delegation Hotel in Nagoya
	18:00	Meet in Hotel Lobby *Welcome and contingency introductions	EU-Japan Centre for Industrial Cooperation	
PREPARATORY SESSIONS ATTIRE: Smart Casual				
Mon, 13 Mar	8:50	Meet in Hotel Lobby *Please have <u>breakfast</u> in advance	EU-Japan Centre for Industrial Cooperation	Delegation Hotel in Nagoya Conference room
	9:00-9:30	Walk to & Set Up in conference room		
	9:30-9:40	Opening Remarks	Fabrizio MURA	
	9:40-10:40	Orientation Session	Fabrizio MURA, Dr Richard KEEGAN, subcontractor	
	10:40-11:40	Team Building Activity	Dr Richard KEEGAN	
	11:40-11:50	Break		
	11:50-12:50	Lecture 1: Japanese Business Etiquette	subcontractor	
	12:50-14:00	Lunch break		
	14:00-17:30	Lecture 2: TPS Fundamentals (Including short break)	EU-Japan Centre team- subcontractor and commented by Dr Richard KEEGAN	
	17:30-18:00	Wrap Up Session	Fabrizio MURA, Dr Richard KEEGAN, subcontractor	
18:00	Return to hotel	EU-Japan Centre for Industrial Cooperation	Delegation - Hotel in Nagoya	
PLANT VISITS & LECTURES ATTIRE: Long sleeve shirt, trousers and toe-enclosed shoes (no heels)				
Tue, 14 Mar	8:00	Meet in Hotel Lobby *Please have <u>breakfast</u> in advance	EU-Japan Centre for Industrial Cooperation	Delegation - Hotel in Nagoya
	8:10-9:00	Bus to a famous Japanese company	EU-Japan Centre team and subcontractor	
	9:00-10:30	Plant Visit	subcontractor	
	10:30-10:45	Bus to Practical Training Centre	subcontractor	
	10:45-11:45	Practical: Kanban Simulation	subcontractor	Practical Training Centre
	11:45-12:00	Bus to Lunch	subcontractor	
	12:00-13:00	Lunch	subcontractor	Sakura
	13:00-13:10	Bus to 2 nd Japanese company	subcontractor	
	13:10-14:50	Plant Visit	subcontractor	
	14:50-15:00	Bus to Training Centre	Shinka Management	
	15:00-16:00	Q&A	Commented by Richard KEEGAN	Training Centre
	16:00-16:10	Wrap Up Session	Fabrizio MURA, Dr Richard KEEGAN,	
	16:10-16:20	Break		
	16:20-17:40	Discussion Session	Dr Richard KEEGAN	
17:40-18:30	Bus to Hotel		Delegation - Hotel in Nagoya	

WORK SHOP & LECTURE SESSION				
ATTIRE: Comfortable clothing and flat shoes				
Wed, 15 Mar	8:00	Meet in Hotel Lobby *Please have <u>breakfast</u> in advance	EU-Japan Centre for Industrial Cooperation	Delegation - Hotel in Nagoya
	8:10-9:00	Bus to Practical Training Centre	subcontractor	
	9:00-10:00	Lecture 3: TPS Fundamentals	EU-Japan Centre team and subcontractor	Practical Training Centre
	10:00-12:15	Practical: Dojo Workshop	EU-Japan Centre team	
	12:15-12:30	Bus to Lunch		
	12:30-13:30	Lunch		
	13:30-13:45	Bus to Practical Training Centre		
	13:45-15:00	Practical: Dojo Workshop	Commented by Richard KEEGAN	Practical Training Centre
	15:00-15:45	Practical: Kaizen Examples	Commented by Richard KEEGAN	
	15:45-16:00	Bus to Training Centre	EU-Japan Centre team	
	16:00-16:30	Q&A: General & Practical Training	Commented by Richard KEEGAN	Training Centre
	16:30-16:40	Wrap Up Session	Fabrizio MURA, Dr Richard KEEGAN, subcontractor	
	16:40-16:50	Break		
	16:50-18:10	Discussion Session	Dr Richard KEEGAN	
18:10-19:00	Bus to Hotel	EU-Japan Centre team	Delegation - Hotel in Nagoya	
GROUP PLANT VISITS & LECTURES				
ATTIRE: Long sleeve shirt, trousers, and toe-enclosed shoes (no heels)				
Thurs, 16 Mar	8:00	Meet in Hotel Lobby *Please have <u>breakfast</u> in advance	EU-Japan Centre for Industrial Cooperation	Delegation - Hotel in Nagoya
	8:10-9:00	Bus to 3 rd Japanese company		
	9:00-11:30	Plant Visit		
	11:30-11:45	Bus to Lunch		
	11:45-12:45	Lunch		
	12:45-13:00	Bus to 4 th Japanese company		
	13:00-14:30	Plant Visit		Delegation - Hotel in Nagoya
	14:30-14:45	Bus to Training Centre		
	14:45-15:30	Q&A	Commented by Richard KEEGAN	Training Centre
	15:30-15:40	Wrap Up Session	Fabrizio MURA, Dr Richard KEEGAN, subcontractor	
	15:40-15:50	Break		
	15:50-17:10	Discussion Session	Dr Richard KEEGAN	
	17:10-18:00	Bus to Hotel		Delegation - Hotel in Nagoya
LECTURE AND WRAP-UP SESSION/GROUP PRESENTATIONS				
ATTIRE: Smart Casual				
Fri, 17 Mar	8:50	Meet in Hotel Lobby *Please have <u>breakfast</u> in advance **Please <u>check out of hotel</u> if necessary	EU-Japan Centre for Industrial Cooperation	Delegation - Hotel in Nagoya
	9:00-9:30	Final Day Opening	Fabrizio MURA & Dr Richard KEEGAN	Conference room
	9:30-11:45	[Lecture 4] Sustaining WCM (Including Short Break)	Ben SPARROW Commented by Dr Richard KEEGAN	

	11:45-13:00	Lunch	Lunch	
	13:00-16:00	Group Presentations (Including Short Break) *Each group gives a presentation about learnings from the course **Each participant also presents on 2 individual challenges and 2 main topics	Mission Participant Groups	Conference room
	16:00-16:30	Closing Session	Fabrizio MURA & Dr Richard KEEGAN	