



BENEDETTA MANTOAN

Via Bonagemma 14, 36040
Sarego (VI), ITALY
334 3298445

benedetta.mantoan@hotmail.it

I am looking for an intern/entry-level position to put in practice my knowledge of developmental policies in the area of East and Southeast Asia. Even if I have a strong background in Japanese Studies with linguistic skills, I directed my academic studies towards economic and political relationship with the Southeast Asian region.

WORK EXPERIENCE

TRANSLATION COLLABORATOR | May 2017-Jun 2017
Boston Group, Milano (MI), IT

Translation of legal documents from Japanese to English.

INTERNSHIP- FOREIGN TRADE OFFICE ASSISTANT | Jun 2016-Aug 2016
F.Ili Virginio S.R.L., Arzignano (VI), IT

Main tasks: Products catalogues translation, CRM Software updates, customers research and first contacts, planning for the company participation at K International Fair in Dusseldorf (ed. 2016).
Used Languages: Italian, English and German.

SALE ASSISTANT | Jun 2013-Aug 2013
Tosano Supermarket SRL, Montebelluna (TV), IT

EDUCATION

MASTER DEGREE IN "POLITICS, SOCIETY AND ECONOMY OF ASIA" | Sep 2016- Currently
Leiden University, Leiden, NL

Subjects: Political economy, Socio-economic Development, Consumption Trends, development policies. Focus area: Southeast Asia.

Thesis: "Efficacy of community-based management to preserve the access of small-scale fishermen to coastal area".

BACHELOR DEGREE IN "LANGUAGES, CULTURES AND SOCIETIES OF ASIA AND MEDITERRANEAN AFRICA", 110L/110 | Sep 2012- Nov 2015
Ca' Foscari University, Venice, IT

Subjects: Japanese language, Translation techniques, Japanese history, arts and literature, Anthropology and Ethnolinguistic.

JAPANESE LANGUAGE INTENSIVE COURSE | Apr 2015- Aug 2015
Tokai University, Hiratsuka-shi, Kanagawa, JP

HIGH SCHOOL DIPLOMA 85/100 | Sep 2007-Jun 2012
U. Masotto Scientific High School, Noventa Vic (VI), IT

OTHER COURSES

FOREIGN TRADE OFFICE TRAINING | Apr 2016- May 2016

Niuko SRL, Padova, IT

Subjects: Marketing Basis, Business English, Back-office, Sales Techniques.

INTRODUCTION TO ENVIRONMENTAL LAW AND POLICY | Mar 2017- May 2017

The University of North Carolina at Chapel Hill for Coursera.org

Subjects: Common Law, Property Rights, Environmental Impact Analysis, Risk and Toxic Substances Analysis, Disputes over contaminated Sites.

LANGUAGES

Italian: Native Speaker

English: C1 (IELTS academic)

Japanese: B2 (JLPT N2)

German: Basic Level

IT SKILLS

Microsoft Office (Excel, Word, Power Point), Prezi Presentation Software

Social Network (Facebook, Twitter, Instagram, LinkedIn)

Attestation of "Digital Training Google Made in Italy"

OTHER EXPERIENCES

VOLUNTEER AT JAPANESE LANGUAGE PROFICIENCY TEST | July 2017

Leiden, NL

Keywords: Teamwork, Cooperation, Japanese language.

VOLUNTEER AT "ENGLISH CAMP PROJECT" | Aug 2015

Saitama Province, JP

Keywords: Leadership, Teamwork, English teaching.

ADDITIONAL INFORMATION

Sports and Hobbies: I love running and playing the ukulele (but not at the same time!).

Member and co-choreographer of the hip hop dance group "You Understand", based in Lonigo (VI), Italy.

Certification of participation at "Urban Dance Camp" during the summer in 2012 and 2013, as an intensive artistic training in Lorrach, Germany.

Driving License: B.

REFERENCES ON REQUEST