Call for Expert Evaluators – "Vulcanus in Japan" Student Applications

Co-funded by the European Union

The EU-Japan Centre for Industrial Cooperation[1] is requesting the services of *Expert Evaluators,* to join the evaluation board responsible for shortlisting students for the **"Vulcanus in Japan"** programme (2027–2028 session). https://www.eu-japan.eu/events/vulcanus-japan. The deadline for submitting your application is: **Monday, 7 December 2026.**

ELIGIBILITY

- The applicant (legal entity or sole trader) shall possess a valid VAT number or an officially recognized exemption from VAT registration, in the European Union or in a country associated with the Single Market Programme (SME pillar)[2].
- The applicant must be capable of performing the required tasks and must not be in a situation of insolvency or bankruptcy.
- The applicant must be able to provide in the application the registration number(s) for each entity/sole trader participating in the work, or, where no such registration is legally required, an equivalent information/document (e.g. evidencing the applicant's status as officially established entity or self-employed professional), in the European Union or in a country associated with the Single Market Programme (SME pillar).

PROFILE

The applicants' backgrounds must meet all the following criteria:

- University-level studies in STEM disciplines, preferably in Engineering, IT, or High-Tech fields.
- 10 + years of experience working in an industrial company or providing consulting services to industrial clients.
- Excellent English.
- Good knowledge of SharePoint.
- Understanding of the Vulcanus in Japan scheme.
- Ideally: Former experience in selecting candidates for similar programmes.

SELECTION OF THE EXPERTS

Eligible applications will be assessed in accordance with the principles of best value for money by an evaluation committee consisting of staff members of the EUJCIC office (Brussels), as detailed in the criteria below:

- The applicant must meet the required profile.
- Overall quality of the application, including clarity of documents and completeness of all requested information and supporting materials.
- Proof/details of experience and background.
- Requested remuneration.

HOW TO PREPARE YOUR APPLICATION

The application must be submitted in English and include the following documents:

1 – Curriculum Vitae (CV), including:

- Full contact details.
- Legal and key information about the applicant, including physical address (corresponding to the registration number), name of legal representative, VAT details, registration number, and website address.
- Proof of expertise, specifying years of experience in an industrial company or as an industrial consultant.

2 – VAT documentation:

- Official VAT registration certificate or proof of VAT exemption.

3 – Covering letter, including:

- Declaration of any known or potential conflicts of interest.[3]
- Expected net daily remuneration, noting that the maximum allowable rate for this call is €450 per working day.

SUBMISSION

Applications shall be submitted by email to Margherita Rosada at vulcinjapan@eu-japan.eu , no later than 6 December 2026. Please use the following subject line for your email: "VJ27 Expert Application – [Your Family Name]".

---

[1] The EU-Japan Centre for Industrial Cooperation (EUJCIC) regularly operates under grant agreements with the European Innovation Council and SMEs Executive Agency (EISMEA) as its granting authority, and it currently collaborates on the implementation of an action taking place from 1 April 2026 to 31 March 2028. It is within the context of the work carried out by the Centre for this action that EUJCIC is commissioning services from a supplier.

[2] Please check the status of your country at https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/smp/guidance/list-3rd-country-participation_smp_en.pdf (please refer only to countries listed under the "COSME strand" or to countries participating in the "Competitiveness of SMEs" strand and for which the agreement is signed and entered into force by the application deadline).

[3] All applicants shall declare promptly any potential Conflict of Interests and agree to sign a related declaration if required to do so. A conflict of interests arises when reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest or circumstances may affect the impartial and objective nature of a process or duty.

Call for Expert Evaluators – “Vulcanus in Japan” Student Applications

Co-funded by the European Union

KEY DATES

Launch of the call: Friday 6 November 2026 - Deadline for applications: Monday, 7 December 2026

Selection results release: Monday, 14 December 2026 (Technical specifications on how to conduct the evaluation of the “Vulcanus in Japan” applications will follow).

Expected dates for the assignment: Starting date: Friday, 5 February 2027. The assignment is expected to last approximately 4 working days. (The exact number of working days will be announced after 20 January 2027; it will depend on the number of Vulcanus in Japan applications received). Although the selection will be held remotely, it will be partially conducted as a teamwork, therefore candidates should be able to work on **CET standard working hours.**

CONTACT

For further information, please contact Margherita Rosada (vulcinjapan@eu-japan.eu).